

M/A C-2  
mc ads  
R-2006-1406

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: August 15, 2006

Consent     Regular  
 Workshop     Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:**

- (A) An agreement with URS Corporation Southern to provide Consulting/Professional Services for the Department of Airports (DOA) in the amount of \$2,873,952 for the completion of a study to assess the environmental impact of the Airfield Improvement Project (AIP) at Palm Beach International Airport (PBIA); and
- (B) A Budget Transfer in the Airport's Improvement and Development Fund to establish budget for this project, including a transfer from reserves in the amount of \$2,873,952.

**Summary:** In order to proceed with this improvement to the airfield, an environmental review process, following strict federal guidelines, must be completed. Therefore, the DOA is requesting approval of the agreement with the Federal Aviation Administration (FAA) selected firm, URS Corporation Southern, to carry out the required environmental steps in order to gain federal approval and funding for this project. In order to initiate the development and environmental review process, an Environmental Impact Statement must be completed for this project. The proposed DBE participation for this agreement is at least 25%. **Countywide (LMB)**

**Background and Justification:** In accordance with the 2001 Strategic Master Plan for PBIA and the on-going System Wide Master Plan Study, the DOA has proposed the expansion of facilities at PBIA to enhance the operational efficiency and capacity of the airport. In order for the DOA to apply for federal funding assistance for the initiation and completion of the AIP at PBIA, an environmental determination must be made on the project following strict guidelines set forth in the National Environmental Policy Act (NEPA). On November 15, 2005 (3F3) the BCC approved the advertisement for professional services to complete this project. On February 7, 2006 (R2006-0195) the BCC approved a Memorandum of Understanding (MOU) with the FAA which outlined the responsibilities of the parties and the procedures to be followed in the completion of the NEPA-mandated study for the AIP at PBIA. Following the County's Request for Proposals (RFP) process, the DOA submitted a short-list of candidates to the FAA who subsequently selected URS Corporation Southern as the best qualified firm to perform these services.  
**(Continued on Page 3)**

**Attachments:**

- 1. Agreement with URS Corporation Southern - 3 Originals
- 2. Budget Transfer

Recommended By: *[Signature]* Department Director      7/20/06 Date

Approved By: *[Signature]* County Administrator      7/20/06 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	<u>2,873,952</u>	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><b>2,873,952</b></u>	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
 Budget Account No: Fund 4111 Department 121 Unit A259 Object 6505  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Airport revenues are used for this project. The Department anticipates that Grant (Federal and State) funding will become available for this project in the future. As grant revenues are available and committed, a budget amendment will be processed.

C. Departmental Fiscal Review: C. M. Simon

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

John D. ... 7-24-06  
 OFMB  
 7-24-06  
 7-24-06

John K. White  
 Contract Dev. and Control  
 E. Jones 7/25/06

This Contract complies with our contract review requirements.

**B. Legal Sufficiency:**

Laura Burke  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director